

CONFIDENTIAL

SCHOOL OF PLANNING AND ARCHITECTURE : VIJAYAWADA

Camp Office : Acharya Nagarjuna University, Nagarjuna Nagar, District Guntur (Andhra Pradesh)
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Ref.No.F.107-1/2010/SPA(V)

11th August, 2010

**TO ALL MEMBERS OF THE BOARD OF GOVERNORS OF THE
SCHOOL OF PLANNING AND ARCHITECTURE : VIJAYAWADA**

Sir,

I am directed to forward herewith the Minutes of the Seventh Meeting of the Board of Governors of the School of Planning and Architecture, Vijayawada held on Wednesday, 4th August, 2010 at 11.30 a.m. in the Lecture Hall, India International Centre, Lodhi Road, New Delhi.

You are requested kindly to forward your comments, if any, within two weeks time.

Yours faithfully,



(Dr. Shovan K. Saha)

11/8/2010 Director

Encl.: As above

1. Prof. S.K. Khanna,
Chairman, BOG, SPA Vijayawada,
C/o Jaypee Institute of Information
Technology University,
A-10, Sector – 62,
Noida – 201 307 (U.P.)
2. Principal Secretary to the
Govt. of Andhra Pradesh,
Department of Higher Education,
Room No.407, 4th Floor, J-Block,
Andhra Pradesh Secretariat,
Hyderabad (A.P.)
3. Shri D.S. Meshram,
President,
Institute of Town Planners, India,
4-A, Ring Road, I.P. Estate,
New Delhi – 110 002
4. Ar. Vinay Parelkar,
President,
Indian Institute of Architects,
Prospect Chambers Annexe,
5th Floor, Dr. D.N. Road, Fort,
Mumbai – 400 001
5. Dr. D.K. Paliwal,
Acting Member-Secretary,
All India Council for Technical Education,
7th Floor, Chanderlok Building,
Janpath,
New Delhi – 110 001
6. Dr. Dev Swarup,
Joint Secretary,
University Grants Commission,
Bahadurshah Zafar Marg,
New Delhi – 110 002
7. Dr. Mahendra Raj,
Mahendra Raj Associates,
Q-24, Jangpura Extn.,
New Delhi – 110 024.
8. Ar. Balbir Verma,
Balbir Verma & Associates,
F-49, 1st Floor,
East of Kailash,
New Delhi – 110 065
9. Shri N.K. Sinha,
Joint Secretary (Technical Education),
Ministry of Human Resource Development,
Department of Higher Education,
Shastri Bhawan,
New Delhi – 110 115.
10. Shri J.B.Kshirsagar,
Chief Planner,
Town and Country Planning Organisation,
Vikas Bhavan, I.P.Estate,
New Delhi-110002.
11. Shri S.K. Ray,
Joint Secretary & Financial Adviser (HRD),
Ministry of Human Resource Development,
Department of Higher Education,
Shastri Bhawan,
New Delhi – 110 115
12. Prof. (Dr.) Shovan K. Saha,
Director,
School of Planning and Architecture, Vijayawada
C/o Acharya Nagarjuna University,
Nagarjuna Nagar, Guntur – 522 510 (A.P.)
13. Prof. (Dr.) Ramesh Srikonda,
Head of the Department of Architecture,
School of Planning and Architecture,
Vijayawada, C/o Acharya Nagarjuna University,
Nagarjuna Nagar, Dt. Guntur-522510(AP).
14. Prof. (Dr.) M.V.Rama Seshu,
Head of the Department of Planning,
School of Planning and Architecture, Vijaywada,
C/o Acharya Nagarjuna University,
Nagarjuna Nagar, Dt. Guntur-522510(AP)
15. Prof. Ranjit Mitra, (Special Invitee)
Director,
School of Planning and Architecture,
4-Block-B, I.P.Estate,
New Delhi-110002.

SCHOOL OF PLANNING AND ARCHITECTURE: VIJAYAWADA

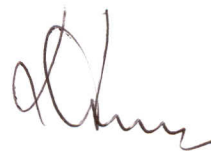
MINUTES OF THE SEVENTH MEETING OF THE BOARD OF GOVERNORS (BOG) OF THE SCHOOL OF PLANNING AND ARCHITECTURE, VIJAYAWADA HELD ON WEDNESDAY, 4TH AUGUST, 2010 AT 11.30 A.M. IN THE LECTURE HALL, INDIA INTERNATIONAL CENTRE, LODHI ROAD, NEW DELHI.

Present:-

1. Prof. S.K. Khanna, Chairman
2. Shri D.S. Meshram, Member
3. Ar. Vijay Garg in place of Ar. Vinay Parelkar, Member
4. Dr. Dev Swarup, Member
5. Dr. Mahendra Raj, Member
6. Ar. Balbir Verma, Member
7. Dr. Harvinder Singh, Deputy Secretary in place of Shri N.K. Sinha, IAS, Joint Secretary
8. Shri J.B. Kshirsagar, Member
9. Shri Navin Soi, Director (Finance) in place of Shri S.K. Ray, F.A., MHRD
10. Dr. Shovan K. Saha, Member
11. Prof.(Dr.) Ramesh Srikonda, Member
12. Prof. Ranjit Mitra, Director, SPA, New Delhi (Special Invitee)

Principal Secretary, Department of Higher Education, Govt. of Andhra Pradesh and Dr. D.K.Paliwal did not attend the meeting. Prof. (Dr.) M.V. Rama Seshu regretted his inability to attend the meeting due to pre-occupation.

The Chairman welcomed the members of the Board of Governors.



ITEM NO.1: TO CONFIRM THE MINUTES OF THE SIXTH MEETING OF THE BOARD OF GOVERNORS OF THE SCHOOL HELD ON 20TH MAY, 2010.

The Chairman informed the Members that the minutes of Sixth Meeting of Board of Governors held on 20th May, 2010 were circulated to all members on 3rd June, 2010. No comments on the meeting were received. The Chairman, however, again requested the members to offer comments, if any.

No comments were made with regard to the Minutes of the Sixth Meeting of the BOG and were therefore confirmed.

ITEM NO.2: TO REPORT ACTIONS TAKEN ON THE MINUTES OF THE SIXTH MEETING OF BOARD OF GOVERNORS HELD ON 20TH MAY, 2010.

The Board of Governors noted the actions taken on the Sixth Meeting of BOG held on 20th May, 2010 and also noted the action given below:

- (1) Matter concerning revision of syllabi of UG Architecture and UG Planning was discussed. It was informed that a separate meeting of BOG is proposed to discuss the agenda and it was mentioned that one/ two external experts/ professionals be invited in the proposed meeting.
- (2) Matter concerning the tenure of deputation with reference to Sh. Kishori and the Board requested the Director, SPA, New Delhi present in the meeting to kindly agree to extend his tenure by at least 6 months in view of the current state of infancy of the SPA, Vijayawada and considering the responsibility of the SPA, New Delhi being the mentor Institute.

ITEM NO.3: TO REPORT THE LETTER DATED 6TH JULY, 2010 RECEIVED FROM MHRD FOR CREATION OF FACULTY AND NON-FACULTY POSITIONS IN THE SCHOOL.

The Board noted the communication from MHRD. The Board decided to constitute a Committee to prepare the Recruitment Rules for teaching and non-teaching posts of the School.



However, it was decided to issue necessary advertisements for various posts by incorporating various qualifications and experience as are prescribed so far till Recruitment Rules are adopted by the Board. The School may make provision of the appointment under "contract" or "deputation", if the suitable candidates are not available for the regular appointments.

Further, it was mentioned that the Director should provide the documents of the School (1) Notification on Revised Pay Scales based on Sixth Pay Commission along with various provisions etc. (2) UGC prescribed qualifications/ experience for various positions of teaching and other staff including regulations regarding doctoral work etc. for the use of the Screening Committee/ Selection Committee along with the appropriate Check-lists so that all provisions made by the UGC/ MHRD etc. with reference to qualifications/ experience and all other benefits etc. in the pay scales are carefully adhered to.

ITEM NO.4: TO REPORT THE NAMES OF EXPERT MEMBERS ON THE SELECTION COMMITTEE FOR MAKING SELECTION TO VACANT FACULTY POSITIONS IN THE SCHOOL.

The Board noted the names of Expert Members on the Selection Committee. It was mentioned that the names of the expert members as listed were being reported to the Board which were meant for the selections held in July 2010 only.

ITEM NO.5: TO CONSIDER THE RECOMMENDATIONS MADE BY THE SELECTION COMMITTEES FOR MAKING RECRUITMENT TO THE POSTS OF FACULTY POSITIONS IN THE SCHOOL.

The Board approved the selections recommended by the Selection Committees for the following posts:

- (1) Assistant Professor of Architecture (Four Posts)
Structural Engineering – Mr. Dungi Jagath Kumari
Architecture - Mr. Daketi Srinivas
Mr. Myneni Kumar Kranti
- (2) Assistant Professor of Planning (Two Posts)
Mr. Aekbote Lakshminarayan Venkata Narayana
Mr. Valliappan AL.
Mr. Janga Suraj Kumar
Mr. Premjeet Dasgupta



ITEM NO.6: TO CONSIDER THE MINUTES OF THE BUILDING AND WORKS COMMITTEE OF THE SCHOOL HELD ON 22ND JULY, 2010.

The Board received the Minutes of the Building Sub-Committee held on July 4 & 5, 2010 and the Minutes of the Building & Works Committee held on July 22, 2010. The Director mentioned that in all, 99 applications were received by the closing date of 25.6.2010 at 5.00 PM and after this date & time, 15 more applications were received which were treated as time barred and not included in the process. Based on the fact sheets prepared by the members of the Building Sub-Committee, the Building & Works Committee members evaluated applications along with the fact sheets with respect to various parameters prescribed in the EOI which included following important parameters besides some other parameters as listed below :

- Technical qualification and experience of the key personnel and Consultants
- Professional experience in terms of number of years
- Status of available space, infrastructure and in-house equipment
- In-house availability of software
- Type of majority of the major projects undertaken
- Brief description of educational campus projects undertaken
- Turn over during last three years in terms of fees received exclusively from architectural consultancy.
- National/international honors/awards received

Based on the scrutiny and examination carried out by members of the Building & Works Committee, a consolidated list was prepared. It may be mentioned that broad criteria for evaluation was discussed in the beginning before taking up the evaluation. This included award of marks/ grades for various items responded by the applicants. Thus each member of the Building & Works Committee awarded marks/ grades independently. A compiled list of awards was prepared and was presented before the Board.

The Board observed that a detailed note on the criteria adopted for the purpose of evaluation by the members of Building & Works Committee should also be recorded and a further procedure to be



followed must be recommended. However, the Board generally observed that the School should interact with CPWD/ NBCC with regard to its possible undertaking the assignment of the Campus development/ buildings etc. by also appropriate inclusion of the process followed so far. The Director was authorized to form a Committee to accompany him visiting CPWD/ NBCC and provide the recommendations for further consideration.

ITEM NO.7: TO CONSIDER THE PROPOSAL FOR HIRING OF ACCOMMODATION FOR CONDUCTING CLASSES/ HOSTELS FOR THE STUDENTS OF THE SCHOOL.

The Director informed about the acute shortage of space for Hostels and Academics, and mentioned that the problem is becoming of serious dimensions year by year. It was also mentioned that the ANU is insisting on to vacate Hostels. In view of this, the SPA made a stop-gap partial arrangement at Guntur. Presently, there is an immediate requirement to accommodate new batch of 100 students for the session 2010-11. There is no alternate facility available at hand with the School.

In this respect, the Board suggested that an advertisement may be released in local news dailies immediately as a Short Notice Tender. Thus the Board noted that the School would need academic & hostel facility for a new batch commencing by August 20, 2010 and therefore all decisions must be made before this date.

To help in this matter, the Board constituted a Committee comprising (i) Ar. Balbir Verma and (ii) Shri D.S. Meshram along with the Director to take a final view in this regard.

ANY OTHER ITEM:

The Board members raised the matter regarding the status of the School for award of Degrees to the already admitted batches of the students of B.Arch. & B. Planning as the School is neither having status of the University or Deemed to be University. The members mentioned serious concern regarding the 1st batch of students admitted in year 2008-2009 and about their completing their final year in the "Planning" stream in the year May 2012 considering the School's lack of legal authority for award of Degrees. The Director mentioned that the queries with reference



to this issue are being raised by the parents and also the media again and again.

The Chairman read out his letter addressed to Hon'ble Minister of State, MHRD written on April 22, 2010 in this respect. Dr. Harvinder Singh, Deputy Secretary, MHRD mentioned that the Government is aware of this concern and the steps are expeditiously being taken to resolve the matter.

The meeting ended with a vote of thanks to the Chair.

A handwritten signature in black ink, appearing to be 'H. Singh', located in the lower right quadrant of the page.